

MVDC Constitution and By-Laws Review Committee, 2001

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POTENTIAL and SUGGESTED CHANGES
MVDC Constitution and By-Laws Committee, 2001

Current revision: 11/25/2001

Fay	1. Add "how to remove an officer or trustee from office." (Auggie)
Iris	2. Combine committees due to lack of workers. Example, publicity and community relations could be one committee. (Auggie) delete Sewing Committee, move Club Operations/Leadership, and membership Committee to ad hoc, add Awards Committee, move Newsletter to standing committees? Awards Committee responsible for Honor Dancers, Honor Raiders, Friendship Badges, Club Longevity, also recommends rules for each?
Fay	3. Make callers/cuers/leaders eligible to be elected to office. (Leslie)
Leslie	4. What is the current name of the City of Dayton, Division of Leisure Services?
Neal	5. Take away the vote of officers with regard to election of officers and changes (C.AIX) to the constitution and bylaws. Only the clubs should be voting. (Leslie) B.AII.S3 or reduce number of votes.
Fay	6. Move the editor of the dance news and state representatives to standing committees (from officers). (Leslie) The Dieterles did not appear to care if state reps had a vote or not. Have not spoken to the other state reps yet.
Leslie	7. Throughout, add the terminology "recreational dancing" along with / or in place of "square, round, contra, clog, folk, and country western dancing". This would allow us to expand to other recreational dance genres (such as swing, ballroom, etc) without changing our rules.
NO	8. Reduce # of officers? 3 trustees?
Leslie	9. Put in the ability for the Council to set a fee for membership in the Council (remember that membership is clubs not individuals). Do we want to consider individual memberships in the council? This would introduce headaches with membership fees, voting rights, etc.
Put under officers	10. Need to address Council Budget. Who is responsible? When must it be completed by? Do we need a committee or is it a general responsibility of the Treasurer and/or Officers?
G	11. Throughout – change all "CHAIRMAN" to "CHAIR" or "CHAIRPERSON"
	12. Research and consider anything flowed down to member organizations from the State Corp. (Leslie)
Iris	13. C.AII – Who has a copy of the articles of incorporation? Has the Council been filing revisions and continual existence statements?

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G	14. C.AII.4 - lessons, classes and workshops Consider mod to “support” classes (MVDC does not currently sponsor reg classes other than summer plus & DBD; current class at pavilion is by gem city) If we change this, must also look at B.AI.S3.A and B.AIV.S1.A.3. (Stibich)
G	15. C.AII.6 – Promote, carry out and participate in public relations programs.
G	16. C.AII.7 – change ‘benefits’ to ‘charitable events’
	17. C.AIII.3 – should the Corporation Statutory Agent be listed under officers? Current statement may be confusing as it may imply that the council president serves for 5 years, not 1.
NO	18. C.AIII.4 – Can we the council’s Taxpayer Identification Number in here?
G	19. C.AV – add “for membership” to “a written request ‘for membership’ submitted”
See item 6 Fay	20. C.AVI – Delete appointed officers? At the very least delete Editor – move to committees.
Neal	21. C.AVII.A – why does this reference the Membership section of the ByLaws? To determine voting privileges. Voting privileges need to be consolidated into one place.
Iris	22. C.AVIII – Do we need to define HOW the Council could be dissolved? (look at another group’s dissolution section)
NO	23. B.AI.S1 – says there are 4 elected trustees, but B.A2.S5.A says the City rep is a permanent trustee – that person should be listed here – or just deleted.
Officers	24. Should immediate past president be listed under officers? Past president apparently does not have a vote at the moment. Leslie’s impression from Board – The board concurs that the past president does not have a vote.
Officers	25. B.AI.S4 - Secretary needs to maintain standing policies – must keep them current with decisions made during regular council meeting OR special chairman to be responsible for standing policies.
Officers	26. PLEASE NOTE THAT THE SECRETARY IS RESPONSIBLE FOR ATTENDANCE AT MEETINGS.
Officers	27. B.AI.S2.C.2 – add “with exception of the MSSC Chair”

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G	28. B.AI.S2.E – Is an ex-officio member
G	29. B.AI.S3.A – lessons, classes, and workshops
Officers	30. B.AI.S4.A – keeps a copy of the constitution, bylaws, and standing policies
Leslie	31. B.AI.S4.C – does the secretary provide Dayton with minutes?
Neal	32. B.AII.S2 - This would be a place to exclude officers from voting for officers.
G	33. B.AII.S5.E – immediate past president “shall serve as a member of the Council” – DELETE THIS! ONLY CLUBS CAN BE MEMBERS!
G	34. B.AI.S7.B – change ‘for’ to “to”
Fay	35. B.AII.S5.D – regarding state corp reps – the state corp bylaws (AIV.2) imply that the state corp reps have to be staggered. That is, one rep will serve for years 1 & 2, the 2 nd rep will serve for years 2 & 3. This is definitely not clear in our bylaws.
Neal	36. B.AIII.S1 & S2 – pull out to a new voting rights section.
Neal	37. B.AIII.S1 – delete the sentence “Each representative shall represent one club only.” This is unnecessary because the next sentence limits each person to one vote. If two clubs want to have the same person represent them at council meeting, who cares. It is the clubs’ loss, not the council’s, if they lose one vote because of it.
Neal	38. B.AIII.S2 – This section tells who can’t introduce motions – so who CAN introduce motions? It’s never defined. Why can’t anyone make a motion? (stibich)
G	39. B.AIV.S1.A.6 – Promoting or sponsoring charitable events and state conventions
G	40. B.AIV.S1.A – add line items – liability insurance – Council-wide awards including but not limit to Honor Dancers, Honor Raiders, Friendship Badges, Club Longevity.
Ignore	41. B.AIV.S1.C - Revisit the policy on alcohol. (Leslie) need to check liability insurance.
G	42. B.AIV.S1 – Add line item – Promote emergency call usage (from SP.23)
G	43. B.AIV.S2.B – Why do clubs have to provide updated constitution/bylaws/operating procedures to council? What does council do with them? What is council trying to accomplish by gathering these things?

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	<p>Recommend DELETE!</p> <p>Leslie's impression from Board – Council is not doing anything with them and has no business in individual club business. Ok to delete with the board.</p>
G	44. B.AIV.S2.E – Why does the council care if dancers compete? Does this clause disallow competition altogether? Why do we care one way or another?
G	45. B.AIV.S2.F – Submit dance schedules when requested for consolidated printing.
G	46. B.AIV.S2.G – This clause seems extraneous to me. Maybe move to standing policies.
Leslie	47. B.AIV.S2.I – Would like to delete this – must do research with City.
G	48. B.AV.S3, 4, 5, 6 should probably be all under one section on monies.
G	49. B.AV.S3 – “. . .Council-sponsored ACTIVITIES.”
G	50. B.AV.S6 – Minor expenditures of \$100 or less MAY be approved by Council officers. Expenditures over \$100 MUST be authorized by the Council. All APPROVED expenditures . . .
Leslie	51. B.AVI.S1 – The BOARD (serves a one-year term and) – phase is unnecessary - terms are set in B.AII.S5.
Leslie	52. B.AVI.S4.B.1 – What is the proper name of the state convention?
Leslie	<p>53. B.AVI.S4.C.1 – Do we really audit the financial records of the member clubs? Do we really need to? Delete.</p> <p>Leslie's impression from Board – No we don't currently audit financial records of clubs and the Council has not business in internal club business. Ok to delete.</p>
Leslie	54. B.AVI.I - Clarify and beef up the Michael Solomon Support Committee. (Leslie)
Leslie	55. B.AVII - Research and consider deleting or reducing the City of Dayton guidelines (BL, article VII) for clubs that dance at Dayton facilities, esp. section 3, section 4, section 5. (Leslie) B.AIS4.C no minutes to Dayton
Neal	56. B.AVIII – “the eligible voters” could be changed to “the membership” – also, “a majority vote of the eligible voters present at the meeting.” Does this mean we don't have to have a quorum?
G	57. Regarding clubs dancing on convention weekend – should be make it official that they can't (in SP right now)? If so, should we also add something to

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	expel a club for dancing on convention weekend?
Neal	58. B.AII.S3 – can the ballot box and preprinted and numbered ballots go away? (Fay)
Decided to keep	59. B.AVI.S3.D – Do we really need a Schedule-printing committee? (Fay)
Neal	60. Quorum is defined but never used. (Neal)
NO	61. C.AVII.S3 – Why is there this December meeting of the board? (Neal)
Leslie	62. C.AVIII and B.AVII.S5 are inconsistent in where funds are to go after dissolution. (Neal)
Fay	63. Who takes over temporary duties of absent (incapacitated) officer? A trustee? (Iris)
Fay	64. Should there be a date set after which a vacated office would not be filled, i.e. wait until the next election? (Leslie)
	65. B.AIV.S1.B do we really want to endorse square dance attire? Consider deletion. A significant percentage of member clubs are not square dancers – at the very least this should be a less specific statement. (Stibich)
	66. B.AII.S5 - The fact that 2 trustees are elected one year and 2 trustees are elected the next year is not mentioned in the by-laws

Comments and questions about MVDC Constitution, Bylaws and Proposals
Ed Anderson October, 2001

Constitution -

Art. III, Sec. 3 - Exactly what does "The Council president, listed as the statutory agent for the Corporation at the time of initial and subsequent filings, shall serve in the position for five years" mean? Isn't the term for our Council president only one year?

Art. VII, Section 3 - I suggest that a reference be made for the Executive Board such as "see Bylaws, Art. VI, Sec. 1" as was done for Council in Art. VII, Sec. 1A of the Constitution. (Note also that Executive Board has been written with the initial letters capitalized. Similar capitalizations should be repeated elsewhere in the documents for all significant documents and units.)

Bylaws -

The title of each page of the Bylaws should be written without the hyphen in the word Bylaws. The word is not hyphenated in my dictionary and hyphens are missing when the word appears in the text of the Constitution and Bylaws.

Art. I, Sec. 2D - Include a reference to Art. VI, Sec. 2 of the Bylaws for the Executive Committee.

Art. I, Sec. 4A - Capitalize the first letter of Constitution.

Art. II, Sec. 1A - What is a "leader" and where is it defined?

Art. IV, Sec. 1B - This section seems inappropriate since there are many different types of dance clubs in the Council and this section refers strictly to square dance clubs. A possible change, other than dropping this section completely, could be, "Endorse dance attire appropriate for each club."

Art. VI, Sec. 1B. - Add a reference for the Council's "powers." Would such a reference be to Art. IV, Sec. 1?

Proposal 2 -

Sec. 3. is confusing! "Standing Committees" I understand, but what is "Standing Committees & Representatives?"

"These committees and representatives serve a one-year term unless otherwise indicated." If the Executive Board does not have a term associated with it, how come standing committees do? Does the Council authorize each standing committee each year? Is it typical for most committee members to serve only one year on a committee?

Why not "Committee members serve one-year terms unless otherwise indicated?"

Elected officers must be members of a Council club. This does not seem to be the case for membership on standing committees. If there are membership requirements for standing committees, shouldn't this be stated somewhere in the Bylaws?

Marvin Stibich Constitution Comments

A 2 page constitution should not have 8 pages of bylaws and standing policies. It dilutes and trivializes the constitution and its message. This document tries to cover all situations which hamstrings the board in organizing and operating effectively. It requires a lawyer to interpret sections, especially those that conflict. It also discourages participation by people, other than a small in-clique of people who remain in power forever.

Article II Item 4 should be removed as it puts the MVDC in direct competition with its own members and also favors those clubs at the Pavilion over the majority of clubs due to location of the lessons. No one ever seriously proposes to sponsor lessons at any location other than the Pavilion.

Item 5 should be removed as the MVDC should not be, and has been doing a lousy job of, co-ordinating member dance activities.

Article III Section 3 is confusing as it implies the council president serves for 5 years, not 1.

Article V Item 8 requires that any application for membership must have a club constitution, etc.. Why does the MVDC care about this and what does it do with this. Updates from clubs are seldom submitted.

I have also reviewed the bylaws and have these observations:

Article I Section 3 A. Again, this puts the MVDC in direct competition with the member clubs for students with the Pavilion clubs having an inherent recruiting advantage. Why aren't lesson classes offered anywhere other than the Pavilion? Also, it used to say, or at least was understood, that the MVDC would sponsor no lessons within 10 miles of any club offering lessons.

Article II Section 1

- A. What is a leader and why are they not eligible?
- B. Eliminate this as it discourages floor nominations. Why isn't verbal good enough?
- C. Same as B.

Article III Section 1. All Executive Board members should not be allowed to vote as at least 2 of them are appointed by the President, effectively giving him 3 votes. Only elected Board members should be allowed to vote.

2. Why can't any dancer make a motion? This further discourages attendance at MVDC meetings.

3. Why must a club attend MVDC meetings. If they choose not to, so be it. No club has any rule like this nor am I aware of any other organization that requires this.

5. Eliminate this. This could devolve into a popularity contest to oust an unpopular club as they threatened to do about 3 years ago with the Kittyhawks.

Article IV Section 1 A 3. Eliminate this as it puts MVDC in direct competition with its members.

B. Eliminate this. We should be grateful people show up and not scare them away with funny, expensive clothes.

Section 2 A. Eliminate this. See reasons above.

B. Why? Who would read and file these? What happens if this person attempts to reject part of a submission?

Eliminate all Standing Policies. Policies should be set and changed by the appropriate Board of the moment. I find these particularly obnoxious.

Number 7. This was all hashed out 4 years ago by the Banner Raid Chairmen and was to be removed from this document. It was passed by the MVDC as well.

Number 8. This does not happen annually either.

Number 15. Most Ohio Dance Councils allow dances on this weekend. It is counterproductive to have MVDC go dark when the Convention is a couple of hundred miles away and costing several hundred dollars to attend. Going dark will not increase attendance from MVDC to one of these remote, expensive sites. Our members will do something else that weekend and may, or may not, return to square dancing.

Number 22. Who are these people and why should they get a vote when they are not involved at all?

Another thing we do not understand is why each club gets only one vote when MVDC decisions affect a 200 club members just like a 20 club membership. It seems to me that a 200 member club should have 10 times the power of a 20 member club. No other organization I know of has just this concept. Not even the U. S. Congress. I urge you to change this in the constitution so every dancer is equally represented.

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of the
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ARTICLE I. NAME	
The name of the organization shall be the MIAMI VALLEY DANCE COUNCIL, INC., a non-profit organization in the State of Ohio sponsored by the City of Dayton, Department of Parks, Recreation, and Culture. The term <i>Council</i> as it appears in this document shall refer to Miami Valley Dance Council, Inc. The term <i>City</i> as it appears in this document shall refer to the City of Dayton, Department of Parks, Recreation, and Culture.	
ARTICLE II. PURPOSE	
The purpose of the Council is to:	
1. Perpetuate and encourage a high standard of square, round, contra, clog, folk, and country western dancing. (Amended March 9, 1993.) <u>recreational dancing (including, but not limited to, square, round, contra, clog, folk, and country western dancing).</u>	<u>(7) This change would allow us to expand to other recreational dance genres (such as swing, ballroom, etc) without changing our rules.</u>
2. Stimulate an active fellowship among area dancers through the dance clubs.	
3. Create a forum for area square, round, contra, clog, folk, and country western dancing. (Amended March 9, 1993.) <u>recreational dancing.</u>	<u>(7)</u>
4. Provide dancer capability throughby sponsoring or supporting basic lessons, classes, and workshops.	<u>(14)</u>
5. Coordinate member club dance activities.	
6. Participate in public relations programs. <u>Promote recreational dancing to the general public.</u>	<u>(15)</u>
7. Aid in promoting or sponsoring benefits, state conventions and other dance-related functions. <u>Promote or sponsor community service activities.</u>	<u>(16)</u>
<u>8. Promote or sponsor state dance conventions and other dance related functions.</u>	
8.9. Affiliate with the Ohio Corporation of Dance Clubs, Inc.	

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ARTICLE III. INCORPORATION	
The Miami Valley Dance Council was incorporated under the laws of the State of Ohio on 24 April 1980 by Certificate #553700. The Law Clinic of D.W. Bench, 3560 W. Siebenthaler Avenue, Dayton, Ohio 45406, <u>The Council secretary</u> will maintain the corporation record book.	
Section 1. A listing of new officers and trustees and any constitution revisions shall be included <u>in the corporation record book</u> each year.	
Section 2. A statement of continual existence of the Corporation must be filed with the Ohio Secretary of State every five years.	
Section 3. The Council president, <u>shall be</u> listed as the statutory agent for the Corporation at the time of the initial or subsequent filings., That person shall serve <u>as statutory agent in the</u> position for five years.	<u>(17) (note from last meeting – keep on hold because of difference between Articles of Incorporation and Constitution)</u>
Section 4. The Corporation was declared federal income tax exempt under Internal Revenue Code Section 501(C) (4) as of April 26, 1991.	
ARTICLE IV. OPERATION	
Council members as a corporate body shall determine policies of the Miami Valley Dance Council, Inc. The trustees shall oversee operation of the Council. Elected and appointed o Officers shall assure efficient and effective operation and management.	<u>This should be part of PROPOSAL 6.</u>
ARTICLE V. MEMBERSHIP	
Council members are clubs that have been voted into membership. Membership is available to any Miami Valley area club that adheres to the purpose stated in ARTICLE II. A written request <u>for membership</u> submitted to the president of the Council shall include the following:	<u>(19)</u>
1. Club Name	
2. Type of <u>recreational dance</u> club (square, round, contra, clog, folk, and country western) (Amended March 9, 1993)	<u>(7)</u>
3. Where and when the club dances	
4. Club officers	

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5. Proposed club representative to Council	
6. Reasons for joining	
7. Agreement to uphold the constitution/bylaws of this Council	
8. Copy of club's constitution and bylaws or operating procedures	
ARTICLE VI. OFFICERS	
The elected officers of the Council shall be the trustees, the president, the vice president, the secretary, and the treasurer, and the immediate past president. The appointed officers shall be the editor of the Miami Valley Dance News and representatives to the Ohio Corporation of Dance Clubs, Inc. (Amended on November 1, 1988, and rescinded on September 10, 1991.)	<u>This should be part of PROPOSAL 6.</u>
ARTICLE VII. MEETINGS	
Section 1. The regular business meetings of the Council shall be held on the second Tuesday in the odd-numbered months.	
A. Two-thirds of the eligible voters of the Council (see BYLAWS <u>Bylaws</u> , ARTICLE Article III, Section 1) shall constitute a quorum.	
B. <i>Robert's Rules of Order</i> shall be used as a guideline.	
Section 2. Special meetings may be called at the discretion of the president. The calling of a meeting is mandatory if requested by at least five club representatives. The purpose of a special meeting must be stated and no other business may be transacted at that meeting. <u>If a vote is to be taken at a special meeting, it must be announced in advance of the meeting.</u>	
Section 3. <u>To facilitate an orderly transition, A</u> n executive board organizational meeting shall be held in December <u>prior to January 1. The purpose of this meeting is for-with</u> current and newly-elected officers present <u>to exchange office information and records.</u>	

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ARTICLE VIII. DISSOLUTION	
<p>The Council may be dissolved at any regular or special meeting by a two-thirds vote of the eligible voters present and voting at that meeting. In the event the Council is dissolved, any funds in the Council treasury or equipment owned by the Council itself shall become the property of the City. Any Council assets will be distributed according to the direction of the Council members. Such will be done by two-thirds vote of the eligible voters present and voting. (See Bylaws, Article III, Section 1.) Such funds shall be deposited with the Division of Recreation.</p>	<p><u>(22) Defines how the Council may be dissolved.</u></p> <p><u>This could be a separate proposal.</u></p>
ARTICLE IX. AMENDMENTS	
<p>This constitution can be amended at any regular Council meeting by a two-thirds vote of the eligible voters present <u>and voting</u> at the meeting. <u>(See Bylaws, Article III, Section 1.)</u> Amendments must be submitted in writing and read to all club representatives at least one meeting prior to voting. This constitution shall be reviewed every five years.</p>	

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ARTICLE I. DUTIES OF THE OFFICERS	
Section 1. Trustees (Four ⁴ elected)	<u>This should be part of PROPOSAL 6.</u>
A. Oversee operation of the Council	
B. Provide future planning recommendations to the Council.	
<u>C. Assume the duties of any temporarily incapacitated officer except the President until the officer is able to resume the duties of the office.</u>	<u>Add this to proposal 7.</u>
Section 2. President	
A. Presides at Council meetings.	
B. Manages business of the Council.	
<u>C. Prepares and submits a budget, with Executive Committee inputs, for Council approval in November each year.</u>	<u>Consider a separate proposal of officer responsibility updates.</u>
C .D. Appoints	
1 .Officers. (See CONSTITUTION, ARTICLE VI, and BYLAWS, ARTCILE II, SECTION 5D.)	<u>Should be part of proposal 6</u>
2 .1. Standing committees (with the exception of the Michael Solomon Support Committee), (See BYLAWS, ARTICLE VI, SECTION 3.)	
3 .2. Ad hoc committees. (See BYLAWS, ARTICLE VI, SECTION 4.)	
D .E. Serves as chairman of the executive committee.	<u>(11)</u>
E .F. Becomes and s an ex-officio member of all committees, except the nominating committee.	<u>(28)</u>
F .G. Maintains official files.	
Section 3. Vice President	
A. Manages operation of lessons, classes, and workshops sponsored by the Council.	<u>(29)</u>
B. Assumes the duties of the president in his/her absence.	
Section 4. Secretary	

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A. Records minutes and attendance of all business proceedings; keeps a list of all committee members and a copy of the constitution.	
B. Keeps a list of all committee members.	
B.C. Keeps current copies of the Constitution and Bylaws. Keeps standing policies current with decisions made during Council meetings.	
D. Maintains the corporation record book. (Constitution, Article III)	
B.E. Processes business correspondence for the Council as required.	
Section 5. Treasurer	
A. Receives monies, pays bills, and maintains auditable financial records.	
B. Provides financial reports to Council meetings.	
C. Furnishes yearly report.	
D. Submits records for a yearly audit.	
Section 6. <u>Immediate Past President</u> A. <u>Facilitates transition to new president.</u> B. <u>Acts as an advisor.</u>	<u>May want past president stuff to be a separate proposal. Or make it part of proposal 6, or make it part of responsibilities changes proposal.</u>
Section 6. Editor of Miami Valley Dance News	<u>This is part of PROPOSAL 6.</u>
A. Edits, prepares for publication, and distributes the Miami Valley Dance News six times a year.	<u>This is part of PROPOSAL 6.</u>
Section 7. State Representatives (2)	<u>This is part of PROPOSAL 6.</u>
A. Represent Council at meetings of the Ohio Corporation of Dance Clubs, Inc.	<u>This is part of PROPOSAL 6.</u>
B. Act in advisory capacity for the Council.	<u>This is part of PROPOSAL 6.</u>
ARTICLE II. ELECTION OF OFFICERS	
Section 1. The Nominating Committee shall present a slate of candidates at the September meeting.	

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<p>A. Candidates for elected offices shall not be limited to representatives to the Council. Members of any Council club, excluding callers and leaders, are eligible for nomination. Candidates must be members of at least one Council club.</p>	<p><u>Deletion of "elected" should be part of PROPOSAL 6.</u></p> <p><u>Allowing callers and leaders to be elected is PROPOSAL 5.</u></p>
<p>B. Each name nomination presented must be accompanied by a letter from the candidate stating he/she understands and will accept the duties and responsibilities of said office if elected.</p>	
<p>C. Council members may nominate aAdditional candidates <u>nominations may be made</u> at the September and November meetings provided they have a letter from the nominee attesting to the above.</p>	
<p>Section 2. Election of officers shall be by majority vote of eligible voters in attendance<u>present and voting</u> at the November meeting. (See BYLAWS<u>Bylaws</u>, ARTICLE<u>Article</u> III, Section 1.)</p>	
<p>Section 3. Voting Procedures</p>	
<p>A. At the September Council meeting the president shall appoint three (3) Council members to count ballots.</p>	
<p>B. The ballots will be preprinted and numbered with a provision to tear off the number.</p>	
<p>C. Each club representative<u>eligible voter</u> will register with the ballot counters to receive a numbered ballot. <u>(See Bylaws, Article III, Section 1.)</u></p>	
<p>D. The eligible voter will drop the ballot into the ballot box.</p>	
<p>E, D. Ballot counters will present election results to the Council president who will announce the winner.</p>	
<p>Section 4. New officers shall take office January 1.</p>	
<p>Section 5. Terms of Office</p>	
<p>A. An elected officer, except the trustees and treasurer, shall serve a one-year term and may be re-elected for one additional term in that office.</p>	<p><u>This should be part of PROPOSAL 6.</u></p>

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<p>1.B. The trustees shall be elected for a two-year term and may be reelected for one additional term. Two trustees shall be elected in odd years for a two-year term. Two trustees shall be elected in even years for a two-year term. Trustees may be re-elected for one additional term.</p>	<p><u>(66)</u></p>
<p>2. The treasurer shall be elected for a one-year term and may be reelected for an unspecified number of terms.</p>	
<p>B.C. An Council member individual may be elected to an office previously held after a two-year interim.</p>	<p><u>Does this conflict with the preceding statements?</u></p>
<p>C.D. An elected officer may be elected to any other office but may not serve two offices at one time.</p>	<p><u>This should be part of PROPOSAL 6.</u></p>
<p>D. An appointed officer, excluding callers and leaders, must also be a member of at least one Council club. The appointee shall be ratified by the Council and serve a one-year term except state corporation representatives who serve two-year terms. All appointed officers may be reappointed by the president. The number of terms is not limited.</p>	<p><u>This should be part of PROPOSAL 6.</u></p>
<p>E. The immediate past president shall serve as a member of the Council and the executive board for one year.</p>	<p><u>(33) Only clubs are members of the Council.</u></p> <p><u>Should be part of past president proposal.</u></p>
<p>Section 6. <u>Removal from Office – Any officer may be removed from office for misconduct or neglect of duty by a two-thirds vote of the eligible voters present and voting. (See Bylaws, Article III, Section 1.)</u></p>	<p><u>This will be PROPOSAL 7. (leslie has added “present and voting” to this change.)</u></p>
<p>Section 7. <u>Filling a Vacated Office – The Executive Board may appoint a temporary replacement for a vacated office and notify the council members of a special election to be held at the next regularly scheduled meeting. If the time remaining in the term of office is four months or less, the appointed replacement will complete the term and no special election will be held.</u></p>	<p><u>This is part of PROPOSAL 7. (64)</u></p>

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<p>ARTICLE III. MEMBERSHIP</p>	
<p>Section 1. Voting Rights. Members of the executive board (see BYLAWS, ARTICLE VI, SECTION 1), and one representative from each club shall have one vote at Council meetings. Each representative shall represent one club only. No individual shall have more than one vote.</p> <p><u>A. All voting shall be considered valid if there is a quorum of eligible voters present. A quorum is defined as two-thirds of the eligible voters. (Constitution, Article VII, Section 1.A)</u></p> <p><u>B. No individual shall have more than one vote.</u></p> <p><u>C. Eligible Voters.</u></p> <p><u>1. For Trustees Meetings – Four trustees are the eligible voters.</u></p> <p><u>2. For Executive Board Meetings – Four trustees, president, vice-president, secretary, treasurer, and immediate past president are the eligible voters.</u></p> <p><u>3. For Executive Committee Meetings – The Executive Board and all committee chairs are the eligible voters.</u></p> <p><u>4.4. For Council Meetings and Special Council Meetings – The member clubs are the eligible voters. One representative from each club may vote. This applies to any voting action, including but not limited to general motions, elections, and constitution/bylaws changes.</u></p>	
<p>Section 2. <u>Motions.</u></p> <p><u>A. Any eligible voter may introduce a motion. (See Bylaws, Article III, Section 1.)</u></p> <p><u>A.B.</u> Any dancer may attend Council meetings and take part in discussions but may not introduce a motion or vote on Council business.</p>	
<p>Section 3. Club representation to at least four of the six bi-monthly meetings is required to retain membership.</p>	
<p>Section 4. Membership in the Council is automatically withdrawn when a club is dissolved.</p>	

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<p>Section 5. Membership of a club may be rescinded <u>at a Council meeting</u> by a <u>majority two-thirds</u> vote of the <u>Council-eligible voters present and voting</u> if it is determined by an ad hoc committee of three that such club does not operate within the constitution and bylaws of this Council. <u>(See Bylaws, Article III, Section 1.)</u></p>	
<p>ARTICLE IV. MEMBERSHIP GUIDELINES</p>	
<p>Section 1. The Miami Valley Dance Council, Inc. shall</p>	
<p>A. Provide services to member clubs including but not limited to:</p>	
<p>1. Council-wide news and publicity;</p>	
<p>2. <u>Consolidated Member clubs' semi-annual</u> dance schedules;</p>	<p><u>Goes along with change already made to schedule-printing committee</u></p>
<p>3. <u>Sponsoring or supporting Lessons, classes, and workshops</u> sponsored by the Council;</p>	
<p>4. Sewing clinics sponsored by the Council</p>	
<p>5. Leadership operation clinics sponsored by the Council.</p>	
<p>6.4. Participation in benefits and state conventions. Promoting or sponsoring community service activities; <u>5. Promoting or sponsoring state dance conventions and other dance-related functions;</u></p>	<p><u>(39)</u></p>
<p>7.6. Liability insurance; and</p>	<p><u>(40)</u></p>
<p>8.7. Council-wide award programs.</p>	<p><u>(40)</u></p>
<p>B. Endorse proper square dance attire <u>appropriate to the recreational dance type,</u> including prairie skirts as an alternative to but not a replacement for traditional dress, at all regularly-scheduled dances. Women who always dance the man's part may wear slacks. Any deviation is at the discretion of the sponsoring club and should be announced beforehand.</p>	<p><u>(65)</u></p>
<p>C. Adhere, in accordance with state bylaws, to the policy of no alcoholic beverages before or during dances.</p>	
<p>D. Promote smooth dancing.</p>	

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E. Support City recreation programs whenever possible.	
Section 2. Council member clubs shall	
A. Provide a club representative to at least four of the six bi-monthly Council meetings <u>to maintain membership in the Council.</u> (See BYLAWS, ARTICLE III, Section 3.)	
B. Provide the Council with an updated copy of the club constitution and bylaws or operating procedures.	<u>(43) Council is not currently doing anything with these and probably does not have any business in individual club business.</u>
B. Support the Buckeye Dance Convention by suspending club dancing on Friday evening and all day Saturday of the convention weekend.	<u>(57) (from standing policies, item 15) We may want this to be a separate proposal.</u>
B.C. Support and attend activities sponsored by the Council.	
C.D. Visit Council member clubs if possible.	
E. Promote square, round, contra, clog, folk, and country western dancing without competition for awards in any area of dancing ability.	<u>(44) Why do we care one way or another?</u>
F.E. Submit semi-annual dance schedules when requested for consolidated printing (January-June and July-December) to the schedule-printing committee at the March and September Council meetings.	<u>(45) This goes with change already made to Schedule-Printing committee.</u>
G. In the event of dissolution of club, disburse remaining funds as agreed by club members or donate to the Miami Valley Dance Council, Inc. if desired.	<u>(46)</u>
H.F. Assist whenever possible in the maintenance and improvement of dance said facilities.	
I.G. For those clubs using facilities owned by the City:	
1. Operate the organization within the framework of the general laws, ordinances, rules, and regulations of the City.	
2. Conduct the organization such that any person shall have equal opportunity to join and continue as a member.	

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ARTICLE V. OPERATIONAL PROCEDURES	
Section 1. The Council shall operate on the calendar year.	
Section 2. The treasurer, president, and vice president shall be bonded.	
Section 3. Monies shall be received from Council-sponsored lesson classes, workshops, special activities and Council-hosted Ohio state conventions . Monies remaining after payment of operating expenses shall be used for the benefit of Council clubs and dancers.	(49)
Section 4. Monies received shall be deposited in the name of Miami Valley Dance Council, Inc.	
Section 5. Authorized signatures for checks shall be that of the treasurer and either the president or vice president.	
Section 6. Minor expenditures of \$100 or less shall may be approved by Council officers. Major e Expenditures <u>over \$100 shall must</u> be authorized by the Council. All <u>approved</u> expenditures shall be paid upon presentation of voucher/receipt to the treasurer.	(50)
Section 7. Persons authorized to attend State Corporation meetings on behalf of the Council may be reimbursed for mileage and one meal at the government-accepted per diem rate. Reimbursement shall not exceed actual expenses.	
ARTICLE VI. COMMITTEES	
Section 1. Executive Board	
A. Consists of elected and appointed Council officers (see CONSTITUTION, ARTICLE VI) and immediate past president .	<u>This should be part of PROPOSAL 6.</u> <u>We are putting past president under officers. Would be part of past president proposal.</u>
B. Functions for emergency action only between regular Council meetings.	
C. Has powers of the Council, except to reverse any action of the Council.	
D. Provides minutes of special meetings at the next regular Council meeting.	

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Section 2. Executive Committee	
A. Consists of the Executive Board plus the chair persons of all committees.	(11)
B. Assists in the management of and makes recommendations to the Council.	
Section 3. Standing Committees & Representatives	
These committees and representatives serve a one-year term unless otherwise indicated. Chair persons need not be Council-club representatives but must be ratified by the Council unless otherwise indicated.	(11)
A. Community Relations / Publicity Committee	
1. Develops and implements a public relations program including community service activities.	
2. Creates publicity for Council-wide activities.	
3. Arranges public demonstrations of all forms of recreational dance available through the Council.	
B. Schedule-Printing Committee	
1. Requests club dance schedules and consolidates them into a Council-wide schedule.	
2. Prints and distributes Council-wide schedule at an interval determined by the Council.	
C. Awards Committee	
1. Implements Council-wide award programs including but not limited to Honor Roll Dancers program, club anniversary recognition, and banner raid program.	
2. Recommends guidelines for implementation of awards programs to the Council for its approval.	
3. Publishes and distributes Council approved guidelines for award programs.	

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<p>4. Maintains award displays including but not limited to banner raid board, club anniversary plaques, honor roll dancers, Council past presidents, and plaques awarded to the Council. Maintenance of award displays at the Michael Solomon Pavilion will be in cooperation with the Michael Solomon Support Committee.</p>	
<p>5. Plans and implements an annual Honor event to recognize award recipients.</p>	
<p>D. Historian</p>	
<p>1. Maintains a pictorial and narrative history of the Council.</p>	
<p>2. Maintains and keeps Council quilt and banner.</p>	
<p>E. Michael Solomon Support Committee</p>	
<p>1. Management - The MSSC shall manage the Michael Solomon Pavilion by</p>	
<p style="padding-left: 40px;">a. performing building and yard maintenance and improvements with the permission of the City,</p>	
<p style="padding-left: 40px;">b. planning expenditures through the use of a Council approved budget,</p>	
<p style="padding-left: 40px;">c. providing a schedule function,</p>	
<p style="padding-left: 40px;">d. recommending usage fees for approval by the Council, and</p>	
<p style="padding-left: 40px;">e. publishing schedule information, usage guidelines, and approved usage fees.</p>	
<p>2. Chair - The Chair of the MSSC</p>	
<p style="padding-left: 40px;">a. shall be selected by the membership of MSSC,</p>	
<p style="padding-left: 40px;">b. shall serve for a term to be determined by the MSSC membership,</p>	
<p style="padding-left: 40px;">c. shall act as liaison between the Pavilion users, the Council, and the City in matters concerning the Pavilion, and</p>	
<p style="padding-left: 40px;">d. shall report status of MSSC activities and finances to the City.</p>	

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<p>3. Membership - The membership of the MSSC shall consist of one representative from each organization that meets regularly (at least 6 meetings a year) in the Michael Solomon Pavilion. The Council shall be represented by a Trustee. The President of the Council shall be an ex-officio member of the MSSC.</p>	
<p>4. Monies</p>	
<p>a. The MSSC shall prepare and submit a budget for Council approval each year.</p>	
<p>b. The MSSC shall maintain a support fund separate from Council monies.</p>	
<p>c. Usage fees shall be deposited into the support fund.</p>	
<p>d. The support fund shall be used only for the management (as defined above) of the Michael Solomon Pavilion.</p>	
<p>e. The MSSC shall submit a financial report for each regularly scheduled Council meeting.</p>	
<p>f. MSSC finances shall be subject to audit by the Council and the City.</p>	
<p>5. Meetings - The MSSC shall hold at least four (4) meetings per year.</p>	
<p>6. Operating Procedures – The MSSC may create and approve internal operating procedures without the further approval of the Council as long as such operating procedures are not in conflict with the Council Constitution and By-Laws.</p>	
<p><u>F. Newsletter Committee</u></p> <ol style="list-style-type: none"> <u>1. Collects club dance news and schedules.</u> <u>2. Solicits advertisements and subscribers.</u> <u>3. Prepares newsletter for reproduction.</u> <u>4. Distributes newsletter bimonthly.</u> <u>5. Maintains records of advertisers and subscribers.</u> <u>F-6. Maintains editorial standards.</u> 	<p><u>This is part of PROPOSAL 6.</u></p>

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<p><u>G. Hotline Committee</u></p> <ol style="list-style-type: none"> 1. <u>Maintains recorded hotline with up-to-date information on dance activities, including schedule changes, location changes, and cancellations.</u> 2. <u>Requests schedule information from clubs.</u> 3. <u>Responds to hotline inquiries or directs inquiries to appropriate contacts.</u> 	
<p><u>H. Representatives to Ohio Corporation of Dance Clubs, Inc.</u></p> <ol style="list-style-type: none"> 1. <u>One representative shall be appointed each year. Each representative shall serve a two-year term. (There are a total of 2 representatives.)</u> 2. <u>Represents Council at meetings of the Ohio Corporation of Dance Clubs, Inc.</u> G-3. <u>Acts in an advisory capacity to the Council.</u> 	<p><u>This is part of PROPOSAL 6.</u></p>
<p>Section 4. Ad Hoc Committees</p>	
<p>These committees do not serve a set term but are for a specific purpose only.</p>	
<p>A. Nominating Committee</p>	
<ol style="list-style-type: none"> 1. Consists of three individuals who are not current Council officers. 	
<ol style="list-style-type: none"> 2. Presents slate of officers at the September Council meeting. 	
<p>B. Ohio State Convention Committee</p>	
<ol style="list-style-type: none"> 1. The chairperson shall be appointed following the last Dayton-hosted convention. All other members of this committee shall be appointed by the chairperson. 	<p><u>(11)</u></p>
<ol style="list-style-type: none"> 2. Plans, organizes and coordinates the Ohio State Square and Round Dance convention<u>Buckeye Dance Convention</u> for the year it is held in Dayton. 	<p><u>What is the correct name of the convention?</u></p>
<ol style="list-style-type: none"> 3. Serves until the completion of the convention for which it was originally assembled. 	

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C. Audit Committee	
1. Annually audits the financial records of the Council.	
2. Presents audit reports to the Council president no later than the March meeting	
D. Constitution Committee	
1. Proposes revisions and/or amendments to the Constitution, By-laws, and Standing Policies.	
2. This committee shall be created no less than once every five (5) years.	
E. Membership Committee	
1. Investigates the legitimacy of club applications for Council membership.	
2. Presents recommendations to Council.	
F. Other Committees	
1. Formed by the president for purposes not specifically stated in this document	
ARTICLE VII. AMENDMENTS	
These bylaws can be amended at any regular Council meeting by a majority vote of the eligible voters present <u>and voting</u> at the meeting. <u>(See Bylaws, Article III, Section 1.)</u> Amendments must be submitted in writing and read to the club representatives at least one meeting prior to voting. These bylaws shall be reviewed every five years.	

MIAMI VALLEY DANCE COUNCIL STANDING POLICIES

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1. Any Council club which has been dancing for 25 years or more will be recognized with a plaque. For each 5 years beyond 25, the club will be recognized with a silver star. For the 50th anniversary, the club will be recognized with a new plaque. For each 5 years beyond 50, the club will be recognized with a gold star. To receive this honor the club must make a written request and provide a brief written history of the club.
2. The Council will print and distribute free coupon books to mainstream or plus lesson class graduates. The coupon books will contain coupons for free admissions to clubs that are interested in participating.
3. Council will recognize dancers with 100 raids by adding names to the Pavilion wall plaque.
4. Council will drop the Honor Couples Dinner in place of paying for the Honor Raider badges.
5. Honor couples nominee forms will be due at the November council meeting.
6. Current year Honor Couples from all areas of the state who are wearing their Honor badges shall be admitted free to Council club dances for one year.
7. Representatives of Council clubs will write or change Banner Raid rules.
8. Banner Raid rules will be published yearly in the *Miami Valley Dance News*.
9. Moved to B.AI.S2 . . . Council will adopt and publish a detailed budget.
- ~~10. Council will provide a two million dollar liability insurance policy for Council clubs. Moved to bylaws B.AIV.S1.A.7~~
- ~~11.10.~~ Insurance forms will be due at the January Council meeting and payment will be due at the March meeting.
- ~~12.11.~~ Council will set up and maintain an Education Fund to pay dues to other organizations. A maximum of \$300 will be provided to dancers attending Mini-Legacy.
- ~~13.12.~~ Council will provide paid registrations to the state convention for the Honor Couple.
- ~~14.13.~~ Council will pay for the Council president to attend the State Corporation luncheon at the state convention.
- ~~15. Council clubs will suspend dancing on state convention weekend. Moved to bylaws B.AIV. S2. . .~~
- ~~16.14.~~ Council will pay the booking fee to reserve the convention center for Dayton conventions.
- ~~17.15.~~ Council will provide a hospitality room one year prior to Dayton's convention. Council will develop and promote a special badge and publicity dress for the state convention in Dayton.
- ~~18.16.~~ Council may advertise a Dayton convention no sooner than the Friday night of the preceding convention.
- ~~19.17.~~ Council will have a publicity banner.
- ~~20.18.~~ The Council quilt will be displayed at conventions and other events.

MIAMI VALLEY DANCE COUNCIL

STANDING POLICIES

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~~24:19~~ Council will publish a pamphlet listing Council clubs with names and numbers to contact. This pamphlet will be placed in tourist and business locations.

~~22:20~~ Jo and Paul Bonnell given Life Membership to the Council, with Full Voting privileges, as Honorary Chairmen of Buckeye State Dance Conventions.

~~23. Council will use the emergency call for medical assistance recommended by the recognized callers' groups. belongs to the callers.~~

~~24:21~~ Council will keep up the Honor Raider and Friendship Boards and pay for the plates that go on both Boards.

~~25:22~~ Council will pay for all Honor Raider badges except ones that have been lost starting January, 1997.

~~26. The Honor Raider Dance will only be held if someone comes forth to chair it each year.~~

~~27. Council will publish the foldout schedule listing club dances.~~

Distribution List for MVDC Constitution and Bylaws Changes

No.	Club
1	MVDC President – Auggie Auckerman
2	MVDC Vice-President – Ken Allen
3	MVDC Secretary – Linda Rieman
4	MVDC Treasurer – Mary Tomlinson
5	MVDC Trustee 1 – Don Cobbs
6	MVDC Trustee 2 – George Heinz
7	MVDC Trustee 3 – Neal Morrisey
8	MVDC Trustee 4 – Vicki Roush
9	Immediate Past President – Jean Aills
10	City of Dayton Representative – Peggy Collins
11	Newsletter Editor – Stuart Lewis
12	State Corp Representative 1 – Dieterle
13	State Corp Representative 2 – Lang
14	Cardinal Squares
15	Circle Eight Square Dance Club
16	Cityfolk Dance Parties
17	Clinton County Country Squares
18	Cloverleaf Squares
19	Country Cousins
20	Country Twirlers
21	Curli-Qs
22	Date'n 8s
23	Dayton Clog Dance club
24	Dayton Contra Dance Club
25	Double H Squares
26	Gem City Squares
27	Grand Squares
28	Hoosier Corners Square Dance Club
29	Kittyhawk Squares
30	Miami Valley Folk Dancers
31	Miami Valley Round Dance Club
32	Miami Valley Singles Club
33	National Carousel No. 114
34	Rounds by Jobe
35	Shooting Stars
36	Squares A Go-Go
37	Super Bee Squares
38	Swinging 8s
39	Tuesday Afternoon Plus
40	Twin Base Squares
41	Wheeler Dealers
42	Whirlaways
43	Yellow Springs Yellow Rockers
	Constitution Committee Chair – Leslie Hyll
	Constitution Committee Member – Fay Samborsky
	Constitution Committee Member – Iris Maloney