

GOLDEN SQUARES OPERATING PROCEDURE

This Square Dance Club meets every Monday afternoon 1:30 - 3:30 at the Michael Solomon Pavilion, dancing at a basic level.

The officers are President, Co-President, Vice-President, Co-Vice-President, Secretary, Co-Secretary, Treasurer and Co-Treasurer.

The duties of the President are to oversee all activities, arrange for a caller, make announcements, appoint chairmen for events.

The duties of the Vice-President are to assign kitchen duties, greeters, and sweepers and see that adequate hospitality supplies are on hand.

The duties of the Secretary are to take attendance, send cards.

The duties of the Treasurer are to collect the money and pay bills.

The Council Rep will attend Council meetings and report to the Club.